

Coordination Center for TLD .RU/.PФ

Regulations “On the procedure for domain name transfer to another registrar”

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Annex to the Terms and Conditions of Domain Name Registration in .RU and .PФ

Regulations “On the procedure for domain name transfer to another registrar” (hereinafter referred to as the “Regulations”) govern relations arising in the process of transferring a domain name (domain transfer) from one registrar to another, and does not cover bulk transfers, governed by the Regulations “On the procedure for one-time transfer of multiple domain names.”

Terms and definitions used in these Regulations are set forth in Terms and Conditions of Domain Name Registration in .RU and .PФ (hereinafter “Terms and Conditions”).

1. In order to transfer a domain to another registrar, its registrant shall obtain an AuthInfo code.

In order to obtain an AuthInfo code, the registrant shall send the losing (donor) registrar an application to this effect. The losing registrar shall ensure that the registrant can send an application for the issuance of an AuthInfo code through its website, dedicated to its activity as a registrar.

1.1. Once the losing registrar receives the registrant’s application for the issuance of an AuthInfo Code, the losing registrar shall check the Registry for any restrictions preventing the domain from being transferred to another registrar.

If there are any restrictions regarding the transfer of a domain name to another registrar in the Registry as per the Terms and Conditions and/or the Policy, as well as on the grounds set forth in Clause 9.3 hereof, the losing registrar shall refuse to issue the AuthInfo code by sending a notice to this effect to the registrant not later than three business days upon receiving an application for an AuthInfo code from

the registrant. The losing registrar may refuse to issue an AuthInfo on the grounds set forth in Clause 9.4 hereof.

If the restrictions preventing the domain transfer to another registrar were entered into the Registry by the losing registrar as per a registrant's request, the losing registrar shall lift these restrictions within three business days upon receiving from the registrant an application to issue an AuthInfo code (at the time of issuing the AuthInfo code or earlier), unless the registrant is offered the possibility to remove these restrictions independently.

1.2. If there are no grounds for refusing to issue an AuthInfo code, the losing registrar shall generate the AuthInfo code and transfer it to the Registry.

The losing registrar shall issue the AuthInfo code to the registrant no later than three business days upon receiving the registrant's application.

1.3. The losing registrar shall issue the AuthInfo code to the registrant as chosen by the registrant, including:

- in writing;
- by sms at the registrant's telephone number as set forth in the Registry (with sms capability), designated for transferring the domain name to another registrar;
- by email at the registrant's email address as set forth in the Registry and designated for transferring the domain name to another registrar.

The losing registrar shall verify that the registrant can be reached using the telephone number with sms capability and/or email for transferring the domain name to another registrar before generating the AuthInfo code.

2. The AuthInfo code shall be valid a maximum of 20 calendar days from the moment the losing registrar enters it into the Registry.

2.1. The AuthInfo code shall become invalid and all applications referring to it shall be denied

- upon the expiration of the AuthInfo code;
- upon the transfer of the domain to the gaining (recipient) registrar;
- upon the transfer of administration right by the registrant to another person;
- in case the losing registrar refuses to transfer the domain to the gaining registrar on the grounds set forth in Clauses 9.3–9.4 hereof;
- in case the domain name is cancelled.

2.2. If the registrant and/or the gaining registrar have not carried out all the actions required to initiate the domain transfer in the Registry when the AuthInfo code expires, the domain transfer shall be terminated.

If the AuthInfo code expired after the domain transfer was initiated by the gaining registrar in the Registry but before it was completed, this procedure shall be completed in the manner described in Clauses 8–10 hereof.

3. The registrant shall provide a valid AuthInfo code to the gaining registrar when applying for a domain transfer.

4. The gaining registrar shall verify that:

- the AuthInfo codes of the domain name in question in the Registry and in the application are the same;
- the AuthInfo code is valid;
- the data on the person applying for the domain transfer is the same as the data on the registrant of this domain name as shown in the Registry.

5. The gaining registrar shall request that the registrant confirm the domain transfer application, subject to fulfilling the above requirements. Sending a request to this effect and receiving a reply from the registrant shall take a maximum of 5 days.

6. The registrant may choose the following ways for confirming the domain name transfer application:

- by submitting a written application;
- by sms using the registrant’s telephone number as set forth in the Registry (with sms capability), designated for transferring the domain name to another registrar;
- by email at the registrant’s email address as set forth in the Registry and designated for transferring the domain name to another registrar.

7. Subject to receiving the confirmation of the domain transfer application from the registrant on time and if there are no restrictions in the Registry preventing the domain transfer to another registrar, the gaining registrar shall initiate the transfer.

The gaining registrar may not initiate a domain transfer in the Registry unless it requests and/or obtains in a timely manner confirmation regarding a domain transfer application from the registrant in one of the ways described in Clause 6 hereof. Failure by the registrant to confirm a domain transfer application or failing to do so within the corresponding timeframe shall stop the domain transfer procedure. If the transfer was initiated in the Registry by the gaining registrar, this serves as a confirmation that it received the domain transfer confirmation from the registrant.

The gaining registrar may initiate the domain transfer in the Registry no later than seven calendar days before the domain name registration expires.

8. The losing registrar and the gaining registrar shall be notified that the domain transfer has been initiated in the Registry.

9. The losing registrar may refuse or authorize the domain transfer within five calendar days of receiving notice that the transfer was initiated in the Registry. If

the losing registrar fails to act or misses the said deadline, the domain transfer shall be deemed approved by the losing registrar and carried out in the Registry.

9.1. The losing registrar may undertake additional identification measures regarding the registrant and/or ask the registrant to confirm the application to transfer the domain to a gaining registrar within the period as per Clause 9 hereof.

Additional verification measures taken by the losing registrar shall not be mandatory. As part of this verification procedure, the registrant shall not be bound to confirm to the losing registrar the application to transfer the domain to a gaining registrar. Therefore, the losing registrar may not oppose the domain transfer unless the registrant expresses a direct refusal to transfer the domain to the gaining registrar (if the registrant fails to act).

9.2. As part of additional verifications by the losing registrar, the refusal to carry out the domain transfer can be communicated by the registrant in one of the following ways:

- by submitting a written application;
- by sms using the registrant’s telephone number as set forth in the Registry (with sms capability), designated for transferring the domain name to another registrar;
- by email at the registrant’s email address as set forth in the Registry and designated for transferring the domain name to another registrar.

9.3. The losing registrar shall refuse to carry out the domain transfer in case

- the domain name is in litigation;
- the registrant refuses to transfer the domain;
- of circumstances described in Clause 7.8 of the Terms and Conditions.

9.4. The losing registrar may refuse to transfer a domain name in the following cases:

- signs of fraud;
- good faith dispute related to registrant identification/authorization;
- failure to pay for the past (closed) registration periods for expired domain names, or for the past and ongoing registration periods for active domains (except as set forth in sub-clause 3, Clause 9.6 hereof).

9.5. In case of a refusal to transfer a domain name, the losing registrar shall notify the registrant of the reasons for the refusal within five business days after the transfer is initiated in the Registry.

9.6. In all cases except for those set out in Clauses 9.3.–9.4. hereof, the losing registrar shall authorize the domain transfer to the gaining registrar including in the following cases:

- no payment for future (prospective) domain registration periods;

- absence of confirmation of the domain transfer and of registrant's refusal to carry out the transfer (failure to act by the registrant);
- failure to pay for the registrar's services by third parties engaged by the registrar to provide registration services, subject to the registrant paying for domain registration;
- if there are restrictions in place preventing the transfer of a domain to another registrar set forth at the registrant's request, except for cases when the registrant was offered a possibility to remove these restrictions independently.

10. The domain transfer shall be completed in the Registry if the losing registrar authorizes the domain transfer or within five calendar days in case the losing registrar fails to act.

The domain transfer in the Registry shall not be completed if the losing registrar does not authorize the transfer on time.